

REQUEST  
FOR  
EXPRESSIONS OF INTEREST

1. The Department of Municipal Affairs seeks expressions of interest from suitably qualified and experienced individuals, management groups, etc. to prepare feasibility study reports on behalf of municipalities requesting mergers or joint cooperative ventures that will strengthen local government through the sharing of services and/or combining to operate more effective and efficient entities.
2. Submissions must be in writing and submitted to:  
Keith E. Warren, Director of Programs/Regional Operations  
Department of Municipal Affairs  
P. O. Box 8700,  
St. John's, NL, A1B 4J6
3. Submissions should quote: "Confidential – Expression of Interest, Feasibility Study Reports" and are to be postmarked not later than March 2, 2007.
4. Submissions should be delivered by mail, courier, or hand-delivered. Submissions not received by 4:00 p.m. "Newfoundland Time" on March 2, 2007 may not be considered. Faxed transmissions will not be accepted. Late responses will be rejected.
5. Submissions will include the following:
  - a. A letter of introduction describing relevant experiences, resources, etc.
  - b. A detailed resume of the person who would be proposing to do the study.
  - c. A sample of previous work.
6. A short list of persons will be compiled. Persons included on the short list will be notified and may subsequently be invited to respond to a Request for Proposals for the required services during the twelve month period from April 1, 2007 to March 31, 2008.  
  
Please note that only persons who are included on the short list will be notified and invited to respond to a Request for Proposals. Persons who have not received any notification from the Department may assume that they will not be invited to respond to a Request for Proposals.
7. The Department reserves the right to reject or accept any and all submissions relating to this Request for Expressions of Interest. The Department may also cancel this Request with no cost to Government.
8. Questions concerning this request may be referred to: Keith Warren at telephone number (709) 729-5928.